

Applications Invited for the post of STUDENT PLACEMENT COORDINATORS

Applications are invited for the position of Student Placement Coordinator, with the Training and Placement Cell of TU, from the students of Integrated PG (8th semester)/ PG(2nd semester)/ courses on voluntary basis.

Job Description:

- I. Provides a link between Placement Cell and students
- II. Coordinates with the Placement Officer for the campus drives and other placement cell activities
- III. Liaison with the corporate houses with the handholding of Placement Officer, for campus recruitments and internships
- IV. Preparation of Placement Brochure for final placement.
- V. Coordinate the Grooming and training of the students for the placements

Job Benefits:

- I. Exposure to the corporate and professional culture
- II. Certificates will be awarded to the students on completion of their tenure in the position

How to Apply?

Registration opens from – **27th April 2017**

Last date of registration – **3rd May 2017**

Interested candidates are requested to fill the below given application form and submit the application form with a due approval from the HoD to the Training & Placement Cell on or before **3rd May 2017**.



TEZPUR UNIVERSITY

(A Central University)
Tezpur – 784028, Assam

Training & Placement Cell

Passport
Size Photo

Application for Student Placement Coordinators for the Year 2017-2018

Name: _____

Programme or Course of Study: _____

Roll Number: _____ Branch: _____

Current Semester: _____ Gender: _____

Permanent Address: _____

Name of Hostel and Room No: _____

Email ID: _____

Mobile Number: _____

CGPA upto the Previous Semester: _____

Are You seriously Interested in Active Participation of T&P activities: Yes / No

Involvement in other extracurricular activities of TU: _____

Remarks if any by the Student: _____

Declaration by the student : Above information is provided by me and it is correct and complete. I am aware about the job responsibility as a placement Coordinator and I will do the work with all the sincerity and professionalism.

Signature of the student

Forwarding by H.O.D:

Date: